



KNOX AREA RESCUE MINISTRIES

Restoring Lives In Jesus' Name

KARM Volunteer Position Description

Title: Activity Coordinator- Serenity Shelter

Reports to: Serenity Administrative Assistant

Purpose/Overview: Research and develop a weekly activities calendar for Serenity Shelter residential clients.

Responsibilities:

- Make community contacts to develop opportunities for client outings and activities
- Develop, coordinate, and schedule opportunities for client outings
- Secure no/low cost outings or secure sponsorship/donations for outings
- Communicate regularly with Serenity staff leader
- Attend weekly activities with clients preferred

Time Commitment: Varies, coordination and planning could be done from home. Preferred to attend the Friday activity, but not required.

Qualifications:

- Must be female
- Mature follower of Christ
- Detail-oriented
- Event planning experience
- Fun, energetic personality contagious to others

Training/Preparation:

- KARM Volunteer Orientation
- Serenity Orientation
- On-site by staff supervisor

Interested in this position? Click [here](#) register to attend the next KARM Encounter to learn more about KARM and for more information on how to apply.