



KARM Volunteer Position Description

Title: Transportation Team Member-Crossroads Welcome Center

Reports to: Designated Outreach Team Member

Purpose/Overview: Provide reliable and scheduled transportation to appointments and locations that are crucial to our guests' ability to move forward in their lives. The Crossroads Shuttle goes to several service provider locations such as DHS (food stamps, WIC), Social Security, and the Career Center. Currently, there is a fixed schedule, operating 9:00 a.m., 11:30 a.m., and 4:00 p.m. on Tuesday, Wednesday, and Thursday, with hopes of expanding to Mon-Fri.

Responsibilities:

- Drive a 15 passenger vehicle similar in size to a small KAT shuttle
- Social interaction with passengers
- Reinforce a message of hope, encouragement, and motivation
- Meet with Designated Outreach Team Member at least once per month or as needed for ongoing problem solving, training, and/or updates

Time Commitment: One 3.5 hour shift per week for one year

Qualifications:

- Good driving record
- Mature follower of Christ
- Good interpersonal skills, including listening
- Must be 25 years or older and present a valid state driver's license to Volunteer Services, which will be copied for our files; when renewed, must present to Volunteer Services. If driving a KARM-owned vehicle to transport people or property, the volunteer must have the F-endorsement; more information is available at <http://www.state.tn.us/safety/driverlicense/classf.htm>
- Must present a current Motor Vehicle Report (MVR), available at any state Driver Service Center; more information is available at <http://www.state.tn.us/safety/DLFAQS/dlquestion8.htm>; an MVR will be required annually
- Must present a current certificate of vehicle insurance coverage; when renewed, must present to Volunteer Services. (All documents will be carefully filed and protected in a locked cabinet.)

Training/Preparation (several components are ongoing and accomplished throughout the year):

- KARM Volunteer Orientation
- Initial meeting with Director of Outreach
- Onsite orientation and training by Crossroads staff, including on the job familiarization with route/directions
- Frontline Training I, II & III (off-site training offered by Compassion Coalition)
- Required reading: **Same Kind of Different as Me**
- Suggested reading: **Under the Overpass**
Divine Nobodies

Interested in this position? Click [here](#) register to attend the next KARM Encounter to learn more about KARM and for more information on how to apply.